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CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

14 February 1973

1. Present were:

25X1A

2. Items of interest from the DD/P Staff Meeting - 14 February

a. Mr. Karamessines' Departure. He noted that he will be present for any business through Monday, 26 February. On the 27th, he will be in the building for the purpose of processing out. He added that he still has no word as to who will be selected to replace him.

3. Items of interest from the DD/S Staff Meeting - 13 February

25X1A

a. Equal Employment Opportunity. Last Thursday, Messrs. Colby and Bavis briefed the newly appointed office EEO representatives as to the nature of the EEO program. Some 40-50 people attended, including five Directorate EEO officers and the four counselors. There are ten women among the new representatives. Mr. Bavis introduced [redacted] newly appointed as the Agency's Federal Women's Program Coordinator and Deputy EEO Director. The Women's Program has recently been incorporated into the government-wide EEO program.

25X1A

[redacted] the DDP EEO officer, has prepared a [redacted] which will state the objectives and plans of the CS for the program and announce the names of Division/Staff EEO representatives. 25X1

b. Speed Limits. Mr. Osborn noted that starting either this week or next, speedsters within the Agency grounds will be checked by radar with violators being ticketed.

4. Other items of interest.

25X1A

a. Honor Awards. During the past week, Mr. Helms presented the Distinguished Intelligence Medal to Tom Karamessines and Hugh Cunningham and the Intelligence Medal of Merit to [redacted]. 25X1

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b. Refund of Taxes Paid on Retirement Deductions. Both local newspapers have recently reported the federal court action by two unions to exempt from current taxation the 7% deductions for retirement annuities. The unions contend that federal income tax should be paid only as the employee receives his retirement annuity. The unions are reported to be advising federal workers to make a refund claim for the 1969 tax year by 15 April 1973 to avoid the 3 year statute of limitations for that tax year. Claims for tax years 1970 and 1971 may be filed at the same time. Both the Director of Personnel and OGC take the position that the decision to file refund claims must be a personal one.

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The filing of a refund claim is accomplished by the use of "Form 843" or "Form 1040x," either of which may be obtained from TDC [redacted]

[redacted] that anyone wishing to make a claim on 1972 income should first file his regular return and follow it sometime later with a Form 843 or 1040x.

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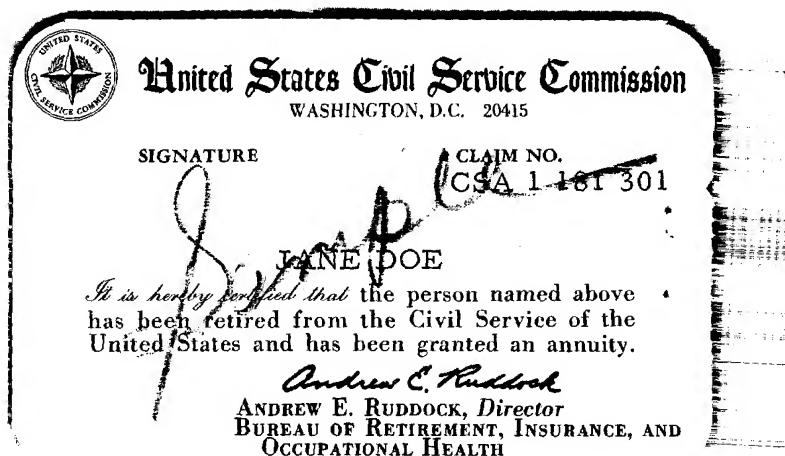
c. Credit Union. A notice [redacted] was recently published to advise employees that certain elements of the Credit Union had moved to Ames Building, that information on accounts would hereafter be obtained from those units, and that classified information could be obtained over Green Line [redacted]. We have 25X1A been asked to expand this by reminding you that the Gray and Green Lines interconnect, and either can be used to contact the Credit Union's Green terminal. If you do not now have a secure line, you may submit a requisition to Chief, [redacted] for a Gray Line.

25X1A

d. Annuitant I.D. Cards for "Open" CIARDS Retirees: Effective immediately, each person who is retiring "open" under CIARDS, or who has already retired "open" under CIARDS since 1 January, will be furnished a Civil Service annuitant I.D. card. I.D. cards to annuitants who retired under CIARDS before 1 January 1973 will be furnished upon request. The cards look like this:

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How To Change Your Address:

We want you to receive your annuity check on time every month. If you change your mailing address and use our change of address card, follow the directions on the card. If you do not have the card, you may use a post card or the back of your monthly annuity check envelope:

- (a) Print your name, your annuity claim number, your old address, and your new address (including ZIP Code);
- (b) Then sign your name and mail your change of address to the Bureau of Retirement, Insurance, and Occupational Health, U.S. Civil Service Commission, Washington, D.C. 20415.

Send your notice before the 5th of the month to make certain your next check will not be delayed. We suggest you also notify your postmaster so that he can forward your mail to you.

★ GPO:1970-O-399-510

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e. Dollar Devaluation. The 10% devaluation of the U.S. dollar, announced two days ago, will have some effect on the cost of living at some stations, but it is too early to know which stations will be affected and by how much. It is anticipated that the greatest impact will be in [] and some of the European 25X1A countries, and that changes elsewhere will be moderate to slight. The Department of State is reviewing the need for changes in per diem and allowance rates for official Americans overseas. The Administrative Allowance Committee will take whatever action is necessary to assure that NOC personnel are not hurt by drastic and sudden losses of purchasing power. However, we urge that proposals be carefully documented and well staffed, and that they not be submitted on a crash basis. We have discussed the situation with both OER and the Office of Finance. We should appreciate it if the Area Divisions and Staffs could keep this office advised as information is received, and we will forward to you anything which becomes available to us. It will be some time before the changes can be assessed with enough precision to authorize adjustments. There is also the obvious requirement that all components review their budgets for the remainder of FY 73 and for FY 74 to determine whether reprogramming is necessary to cover the immediate future. We understand that this study is already underway.

25X1
f. Security Violations. There were a total of 16 security violations charged to DDP components during the month of January. WH had 5; AF and FE each had 2; TSD, SB, NOCAD, EUR, [] CC, and CA each had one.

g. Deaths.

25X1A
a. [] an SB Division officer, died of an apparent heart attack last night at his home. He was 54.

25X1A
b. [] a Commo officer assigned to [] died on Monday 25X1A at [] of a coronary occlusion. He was 37.

h. Recently Approved Support Office Assignment.

25X1A

[]

OSP

March '73

i. Training:

a. ASPA Conference - 1-4 April 1973

[]

b. Managerial Grid - 16 April

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c. Planning and Work Control - 22-23 February

25X1A [redacted]

25X1A j. VIP. [redacted] prepared a book dispatch on this subject and you've been given a copy. Note the cautions on handling the quarterly statements abroad, the fact they are classified and in pseudonym, and the prohibition against public discussion of the Plan. Please be sure your people screen all statements for field people to be sure they are in pseudo and classified.